

**Narara – Wyoming Cricket Club**  
**MINUTES**  
**of the Committee of Management Meeting held at**  
**The Grange Hotel on Thursday, June 1st, 2017.**

**Meeting Opened:** 7.40pm by the President

**Attendance:** M Smith, G Rowlands, P Moriarty, L Egan, G Crowe, J Moriarty, T Maurer, S Jordan, S Anderson, P Ness

**Apologies:** Nil

**Proxies:** Nil

**Moved:** N/A    **Seconded:** N/A that the apologies and proxies be accepted.

**Minutes of Previous Meetings:**

Minutes of the May 6th, 2017 meeting (Attachment “A”) distributed by the Secretary via email

**Moved:** T Maurer    **Seconded:** S Anderson that the minutes of the meeting be accepted.                    **Carried**

**Matter Arising from Minutes:** Refer Attachment “B” and;

1. New Roller has arrived. The fitted battery was not holding a charge and has been replaced by Mentay at no cost. Thank you to Pete Ness for his efforts with this project.
2. Proposed changes to Constitution and By Laws completed and sent to members for a decision at the June 18th, 2017 Special General Meeting.
3. Pete Ness advised that the approving body for grants obtained by the junior club have confirmed in writing that any surplus not spent on the original project may be applied to other projects provided they meet the original purposes criteria. No additional application or approval is required. All they have requested is an advice on how the funds are spent. Peter has spoken with them in relation to the senior grants and they have verbally advised that the same conditions will apply. This is good news as there was a surplus which can now be applied to offset 50% of the cost of the new cylinder mower.
4. A new domain name for the website has been obtained ([www.nwcc.cricket](http://www.nwcc.cricket) – no additional .com, or similar extensions) on our behalf by Rob Ness who has made the initial payment as per Item 12 of the correspondence. We await his advices as to the next steps required.
5. Installation of ramp for the roller to be left in the hands of the curator.
6. Other items held over as per the schedule.

**President’s Report:**

1. Senior Presentation night went well with approximately 70 in attendance
2. Thank you to Peter Stuckey for stepping in as the Master of Ceremonies
3. The new roller has arrived as above

**Moved:** M Smith    **Seconded:** S Jordan that the President’s report be accepted.                    **Carried**

**Correspondence:** As forwarded and;

1. Notes, including links to further information resources, from May 6<sup>th</sup> review meeting from Frank Walsh
2. Applications for NSW Country Selectors positions opened
3. P Ness – update on anticipated roller delivery date
4. G Rowlands (Zone Academy Coach) advising appointment of Simon Keen (U13 & 14 teams) & Alex Patterson (U15 & 16 teams) as Regional Academy Coaches

5. CCCA Junior Format Presentation to be held on May 30<sup>th</sup> at Diggers, The Entrance from 6.30pm – 8.00pm
6. M Smith – proposed changes to By Laws & Constitution requesting feedback before going before the AGM
7. Notice of AGM & SGM to all members
8. Invoices to Perpetual Trophy donors
9. Request by Treasurer for submission of outstanding expenses for reimbursement
10. Advices from F Walsh re CommBank grants for equipment and grants for growing girls cricket are available and applications close soon
11. Email (to all clubs) from P Ness advising he will not be standing for CCCA Board re-election, and thanking clubs for support.
12. Invoice for \$153.62 for establishment of new website (\$103.87 per annum for hosting and domain name registration of \$49.75 for 5 years). This figure falls within the previously approved budget of \$200.00 per annum
13. CCCA recommendations for new junior formats
14. Additional information regarding governance from P Ness
15. Proposal form for roller insurance completed and premium paid
16. Email from P Ness requesting approval to purchase full operating, maintenance and repair manual for the new roller – see General Business

**Moved:** L Egan      **Seconded:** M Smith that the correspondence be accepted.      **Carried**

**Matters Arising from Correspondence:** Covered elsewhere in the minutes

**Treasurer's Report:** As circulated by email and;

1. Minimal activity for the month includes Presentation Night transactions, Perpetual trophy payments and finalization of minor expenses.
2. Paul provided a summary of position for the season with further detail to be provided in Fee Recommendations for 2017-2018.
3. Paul advised that Yearbook expenses are showing as paid as per the invoice to provide a truer picture of the year's expenses.

**Moved:** P Moriarty      **Seconded:** M Smith that the Treasurer's Report be accepted.      **Carried**

**SUB COMMITTEES, DELEGATES & OTHER REPORTS:**

**Selection Committee:** Nil

**Practice Committee:** Nil

**Player Liaison Officer:** Nil

**Retention Committee:** Nil

**Turf Wicket Committee:** Rob Cross has asked the committee to approve the purchase of a new cylinder mower at a cost of \$2099.00. He has researched the available products prior to making his preferred choice of a Masport (500 Golf) with the biggest cutting width of 20" (others were max 17") and variable height down to 4mm.

**Moved:** J Moriarty      **Seconded:** G Rowlands that the purchase be approved and Rob Cross is authorized to conduct the transaction.      **Carried**

**Gear Steward:** Nil

**NWJCC Delegate:**

1. Presentation Day was well attended by approximately 300

2. Life Members were provided with a hard copy of the junior Yearbook, with players being able to obtain a copy in digital format. Feedback to this change has been very positive.

**CCCA Delegates:** Nil

**Sponsorship, Fundraising & Grants Committee:**

1. Yearbooks will be delivered to sponsors in due course.
2. It has been noted that the butcher has had a change of business name.
3. Unable to secure donation of equipment voucher from Everything Sport

**Social Committee:**

1. M Smith suggested we will look to do another season launch
2. S Jordan - Premiership caps have still not arrived so we could look to incorporate presentation of these to the players at the launch
3. P Moriarty and L Egan provided feedback from the Life Members regarding the Presentation Night as per the following extract from the Minutes of their meeting of June 1<sup>st</sup>, 2017;

**“Presentation Night** – Agreed that it was a good night however the following suggestions were made;

- Master of Ceremonies to provide a little more information on the origins of / reasons behind the Major Awards.
  - Major award presenters being given the opportunity to say a few words about their award and experiences with the club.
  - Major award nominees being invited to the stage prior to the announcement of the winner.
  - Possibly consider inviting a guest of honour.
  - Is the presentation night the right place for the Nepal Tour feedback / promotion?”
4. G Rowlands noted that the design of function rooms makes it difficult to get everyone together and close to proceedings. Consideration could be given to utilizing the bistro.

**Publicity Committee:** Nil

**General Business:**

1. S Jordan asked what could be done to upgrade the Gavenlock Oval amenities. Secretary to write to CCCA requesting plans for upgrade and requesting freshen up be done.
2. P Ness is awaiting response from Gosford High regarding use of their nets. P Moriarty advised that Ed Haverkamp had been speaking with Niagara Park PS re use of their nets. These 2 are better suited to junior practice so will leave with junior committee. S Anderson advised that Fagan Park nets should be free on at least one day of the week. Secretary to write to CCCA to see if this is a possibility.
3. Covers trolley repairs have been completed. L Egan suggested we get it back to Gavenlock ASAP so covers can be tidied before season start.
4. P Ness suggested we purchase a full set of operating and maintenance manuals for the new roller at a total cost of \$145.00 (incl GST & delivery). Only a basic summary manual was provided at delivery.

**Moved:** J Moriarty    **Seconded:** P Ness that the purchase be approved and P Ness be authorized to conduct the transaction. **Carried**

5. P Moriarty tabled his playing fee recommendation for 2017-2018 season viz;

Seniors	\$380 (+\$20)
Tertiary Students	\$340 (+\$20)
Secondary Students	\$300 (+\$10)

Whilst a small increase is proposed we will still be subsidizing our playing operations from other sources to the tune of approximately \$3,300. This would be approximately \$4,600.00 with no increase.

**Moved:** M Smith    **Seconded:** J Moriarty that the recommendation be endorsed for tabling at the AGM **Carried**

6. J Moriarty noted that one of the major playing expense items is the umpires’ fees and suggested we look to having umpire appointments capped at 3 per competition round. We have no issues with having 2 umpires per game for T20 & U21 type fixtures played outside the competition proper.

**Moved:** J Moriarty    **Seconded:** M Smith that we write to the Umpires Association with this request.

**Carried**

7. P Ness advised that there are 4 ignition keys for the roller. Secretary has been provided with the original, R Cross has the other 3 and will hand one to J Jordan and one to J Moriarty. In addition Peter has given J Moriarty to pass on to R Cross 2 cans of touch up paint for the roller. One is G13 Emerald Green, the other N14 White. Peter suggests we adopt those colours for any paintwork to be done on equipment.
8. P Moriarty raised the possibility of introducing a “family” discount, similar to the “sibling” discount given to the juniors. Proviso is that players must reside at the same address. Idea is seen as a good will gesture which may have the upside of attracting additional players and may assist in recruiting efforts for the ladies competition. Cost to the club would be minimal. Discounts would be applied to the respective senior or junior club accounts.

**Moved:** P Moriarty    **Seconded:** G Rowlands that introduction of the “family” discount is approved to commence from the 2017-2018 season.

**Carried**

9. M Smith advised that we had received a Life Membership nomination, which carried the signatures of the nominator, seconder and 5 supporting members, and has been approved by the NWCC Board (current Life Members) for Glenn Rowlands. In terms of our By Laws the nomination must be ratified by a majority of the Management Committee before being submitted to the members at the AGM where the nomination then requires approval by 75% of members at that meeting. Glenn was asked to take leave whilst the nomination was discussed and voted upon. Secretary circulated copies of the nomination. Following supporting discussions from the committee it was;

**Moved:** M Smith    **Seconded:** T Maurer that the nomination be approved and submitted to the AGM for final consideration by the members.

**Carried**

**Meeting Closed:** 9.05pm

**Upcoming Meetings**

Annual General Meeting - Sunday, June 18<sup>th</sup>, 2017 @ The Grange @ 3.00pm

Committee of Management Meeting – July 6<sup>th</sup>, 2017 @ The Grange @ 7.30pm

Attachment “A”

Ongoing items for attention

<b>Issues Due for Completion or Update</b>	Responsibility	Complete By
Storage clean-up & stocktake of equipment	PM	06/07/2017
Establish Asset & Depreciation and replacement register	PM	06/07/2017
Update on new ISP for website / email	RN/PN/AW	06/07/2017
Write to CCCA re freshen up of Gavenlock amenities	LE	06/07/2017
Write to CC Umpires re restricting umpire appointments	LE	06/07/2017
Write to CCCA seeking use of Fagan Park for midweek training	LE	06/07/2017
Obtain formal approval to spend unused grant monies	PN	06/07/2017
<b>Issues NOT YET DUE</b> for Completion or Update		
Ideas for fundraising through donated bats	Committee	Pre-Season
Code of Conduct documentation review	MS	Pre-Season
Policy document review – to reflect changed Constitution & By Laws	MS	Pre-Season
Feedback on proposed communications app	PN / GC	Pre-Season
Painting of sight screens	JM/RC	15/09/17
Progress report on organisation of Patrons Match	PS	TBA